

For the first time to primary school

If a child is four years old, it can go to elementary school. Since a few years the primary schools in Amsterdam have switched to a city-wide equal admission policy, which brought an end to different rules per district, board or school.

This means that registering for the primary school and allocating the places at all participating schools is done according to the same rules.

Registration for the primary school

Around the third birthday of your child, you will receive *registration form for the primary school* form and a brochure with an explanation of the admission policy (November 2018).

You can only register your child by this *submitting form for the primary school* to the school of your first preference.

We regularly organize information meetings. Are you interested? You can register for this via the website.

Monday 3 December 2018 at 9 am

Tuesday evening 22 January at 7.30 pm

Thursday 7 February at 9.00 am

Thursday 28 March at 7.30 pm

Tuesday 9 April at 9 am

Thursday 16 May at 7.30 pm

Monday 3 June at 9 am

Priority schools

Each child has priority over the eight nearest (participating) primary schools in the neighborhood.

This priority is determined by the walking distance between the home address of your child and the school. When you enter the Amsterdam.nl/schoolwijzer postcode and house number of the official home address and the date of birth of your child, you can see whether your child has priority over our school.

What to do

If our school is your first preference, we request that you submit the registration form (**no copy or scan**) to us.

- Complete the registration form and sign it (do not forget to enter the telephone number and e-mail address).

- The registration form contains the name, date of birth and home address of your child. Check that these details are correct and correct if necessary.
- Enter at least five primary schools in order of preference. The school of your first preference you put on number 1, then 2, and so on; these can be both priority schools and non-priority schools.
- Please note: Even if an older brother or sister is already at the school, it is necessary that you hand in the registration form with us. In this case it is not necessary to specify multiple preferences.
- The registration form must also be submitted for a child attending the accompanying childcare / pre-school.
- As soon as we have processed your application form, you will receive a confirmation (by mail / mail) *of registration*.
- Please check this *proof of registration* carefully and contact us as soon as the data is not correct.

In some cases, it is necessary to present with the application **documentary evidence** .

This applies in the following situations:

1. your child has a VVE-yes-indication;
2. your child is on our IKC;
3. the pre-printed data on the registration form are incorrect;
4. you use a registration form without pre-printed personal details of your child (blank form).

Cancel registration form?

If you do not have a form, you can download it from registrationbboamsterdam.nl

You can also get this at our school. In this case, always include an **address card** so that we can check the address and personal details of your child.

Submission registration form

The deadline for handing in the registration form are for:

- | | |
|--|---------------------|
| · children born between 1 September and 31 December 2015 | 6 March 2019 |
| · children born between 1 January and 30 April 2016 | 5 June 2019 |
| · children born between 1 May and 31 August 2016 | November |
| 1, 2019 | |

A place at the primary school

Following the submission date, a placement of all registered children is carried out automatically in March, June and November, under the responsibility of the school boards. Each child has an equal chance of winning a place under the same conditions. The goal is to give children a place at the highest possible school of preference.

If there are sufficient places at a school, all children will be placed at the school of registration. this is the case in about 90% of Amsterdam schools.

When there are more registrations at a school than places, lottery tickets are necessary. Your child will then participate in the order of schools you specify. First the children are placed with priority. Then the other registrations will be discussed. When your child is withdrawn from our school, it is eligible for the following preferred school / schools.

Assigning places

Assigning the places to all schools is done according to the following order.

For the *1st preference* is this:

1. An older sibling is in the school when the child is 4 years; this registered child has a place guarantee.
2. a. The child has a VVE-yes-indication, has at least 8 months of pre-school education followed at the pre-school that is affiliated with the school and the school has a priority school;
b. The child goes to an Integral Child Center (IKC) twice a week for at least 8 months and has the school as a priority school.
3. The parent of the child has an employment contract at the school for an indefinite period.
4. The child has the school as a priority school.
5. The child has no priority over this school.

Thereafter, notifications that not have been placed on the 1st have been preferably, positioned as follows:

6. The child has a priority as a school 2^e t / m 10^e are preferred.
7. The child has a non-priority school as 2^e t / m 10^e are preferred.

At this moment we expect that there will be a place for all registered children at our school.

Enrollment

If you have registered your child in time, you will receive notice of the school where your child can be placed about two weeks after the final submission date. If you want to make use of this (reserved) place, you must inform the school before the date mentioned in this letter.

Only then is your registration final and you are assured of the place at the school where you received the letter.

More information

For questions about the admission policy, please contact **the BBO helpdesk** (the joint school boards) tel. 020 716 3801 or admission

the BBO website policy@bboamsterdam.nl . You can also find more information on available capacity and the results of past placements.